

How to handle Volley for the Cure monetary donations:

1) If you want access to the money being donated to pay for expenses:

Ask for checks to be written to your school (athletic boosters) with "Volley for the Cure" written at the bottom of the check. Your athletic boosters should write a receipt of acknowledgement for that donation with your school's tax id information.

2) If donors want 100% of their money to go to Susan G. Komen for the Cure®:

Ask for checks to be written to Susan G. Komen for the Cure (no need to list which affiliate), but still ask the donor to give it to you/athletic boosters so you can be the messenger and pass it along with all of your other proceeds at the end of your event. Susan G. Komen for the Cure will write receipts of acknowledgement for that donation with Komen tax id information and IRS documentation as required by law.

3) At the end of your event (not necessarily the very next day after your match, but fairly soon thereafter **AND BEFORE NOVEMBER 30, 2009**):

Forward donor checks written to Komen, if any, and all proceeds from any fundraising activities which should be written to Susan G. Komen for the Cure. For example, last year an event forwarded 5 checks: 4 written directly to Komen, and one giant one written to Komen from event proceeds. It should be sent to WV Susan G. Komen.

4). Thank you notes: Last year, teams were encouraged to send a thank you note (sample on Volley for the Cure website) to each donor. This is an excellent way to show appreciation and we urge you to do this.