

2008-2009
Harrison County Schools
Application for Student Transfer to Another School

Student's Name _____

Student's Date of Birth ___/___/___ Grade in during the 2008-09 school year _____

Parent/Guardian's Name _____

Address _____ City _____ Zip _____ Phone _____

Transfer From _____ Transfer To _____
(Home School and County) (School and County)

School attended last school year (2007-08) _____

Reason for Request _____

Parent/Guardian: How many other children do you have? _____ What are their ages? _____

What school or facility do they attend, if any? _____

As per WV State Code (Law), 18-5-16A, regarding transfer requests involving two counties, both Boards of Education must approve transfers of non-resident students. Harrison County Schools will not assume responsibility for transportation and/or expenses relating to this transfer.

For transfers within Harrison County, please return this application to the principal of the school your child presently attends. For transfer into Harrison County, the form should be forwarded to the school you wish your child to attend. In each case, the principal will sign and date it and forward it for processing.

All transfers are approved contingent on good behavior, faithful attendance, academic achievement and must be in compliance with state pupil/teacher ratio. Transfers remain in effect unless rescinded by parent, principal or Harrison County Board of Education. **Renewal of transfer is required annually.**

Eligibility for all extra-curricular activities is governed by the West Virginia Secondary Schools Activity Commission.

Signature of Parent/Guardian _____ Date _____

***** FOR OFFICE USE ONLY *****

Approval _____ Denial/Reason _____

Principal's Name Printed _____ School Name _____ Principal's Signature _____ Date _____

Approval _____ Denial/Reason _____

Principal's Name Printed _____ School Name _____ Principal's Signature _____ Date _____

***** BOTH PRINCIPALS MUST SIGN FORM BEFORE SENDING TO THE COUNTY OFFICE *****