

HARRISON COUNTY BOARD OF EDUCATION
WAIVER REQUEST/NOTIFICATION FORM

SCHOOL: _____

This form is to be used to request a waiver from Harrison County Board of Education policy and administrative regulation in order to implement an alternative means of delivering educational programs in West Virginia public schools. This form will be submitted by a local School Improvement Council to the Harrison County Board of Education. A school curriculum team may use this form to submit a request for a waiver of the textbook process and other curriculum related matters through their School Improvement Council.

Prior to submission of this form, two-thirds of the School Improvement Council members must have voted in the affirmative to approve the alternative educational program. The waiver being requested is necessary to implement the alternative. In those situations where the waiver will affect personnel, an affirmative vote of the majority of the affected employees must have been given. Votes must be reported below.

Vote of School Improvement Council on proposed alternative/waiver.

Number of affirmative votes _____

Number of members voting _____

Date of vote _____

Vote of employees affected by proposed alternative/waiver.

Number of affirmative votes _____

Number of employees affected _____

Date of vote _____

Signature of School Improvement
Council Chairperson

This form may be used to:

1. request a waiver for a policy or administrative regulation of the local board of education;
2. provide notification of intent to waive an administrative regulation.

SECTION 1 TYPE OF WAIVER

Please indicate the type of waiver being sought and identify the specific policy, regulation, interpretation, statute or legislative rule for which action is requested.

_____ Waiver of local board policy or regulation
Policy File: _____ Title: _____
Regulation Section(s): _____
_____ Notification of intend to waive administrative regulation
Number: _____ Subject: _____

SECTION 2 PURPOSE OF WAIVER

Please check the purpose(s) of the alternative for which a waiver is necessary.

_____ Increase administrative efficiency
_____ Enhance the delivery of instructional programs
_____ Promote community involvement in the local school system
_____ Improve the educational performance of the school generally

SECTION 3 QUALITY ASSURANCE

Quality assurances for the alternative program delivery. Please provide appropriate information for each of the quality assurance statements listed below. If more space is required for your statement, additional sheets may be attached.

1. Objective(s) to be accomplished under the proposal

2. How the accomplishment of such objective(s) will meet or exceed the standard established by the state board.

