

Board of Education Memo #105-08-09

TO: Members, Harrison County Board of Education  
FROM: Susan Lee Collins, Superintendent  
SUBJECT: Personnel Matters

Attached are the personnel recommendations for Professional and Service Personnel for the meeting October 21, 2008.

I respectfully request your approval of these recommendations.

SLC/pb

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Robert L. Bland, Sr.	Carpenter II, Maintenance Department, effective January 1 2009
Gary Boyce, Sr.	Custodian III, Wilsonburg Elementary School, effective January 1, 2009
Karen Currey	Supervisory Special Education Aide III, Lincoln High School, effective January 1, 2009
B. Resignations	
Glenda Eckes	Substitute LPN/Aide, effective October 14, 2008
Jeffrey Hawkins	Substitute Bus Operator, Effective October 6, 2008
C. Employments:	
Aaron J. Clevenger	Substitute Custodian
Sandy L. Dotson	Substitute Custodian
Bryan S. Cochran	Substitute Custodian
Thomas E. Morrison	Substitute Custodian
Leoda G. Lantz	Substitute Custodian
Jason A. Cunningham	Substitute Custodian
Bryant W. Bailey	Substitute Custodian
Robert L. Bland, Sr.	Substitute Carpenter II, effective January 2, 2009
D. Transfer and Assign:	
James K. Linger	School Bus Operator, 200 day Employment, Transportation Department, to Electrician II, full-time, 250 day employment term, Maintenance Department, effective October 27, 2008

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E. Temporary Transfer and Assign:	
Roger L. Romain	From HVAC II, 250 day employment term to temporary assignment, HVAC II, 261 day employment term, Maintenance Department,

effective October 27, 2008 and continuing until the return of the regular employee.

F. Permission to Reclassify:

Willie Owens

From Aide LPN, Nutter Fort Primary to Supervisory Aide LPN, Nutter Fort Primary, effective October 26, 2008

G. Request for Leave:

Melisha A. Harbert

Custodian III, Bridgeport Middle School, request for jury duty, effective November 3, 2008 and continue as needed for approximately four weeks, Bridgeport Middle

Mary Martin

Bus Monitor Aide, Transportation Department, request leave for medical reasons, effective November 4, 2008 and estimated to return to work January 2, 2009

III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments:

Mark E. Waggamon II

Head Swim Coach, Liberty High School, for a maximum of 210 hours, effective for the 2008-09 school term, pending WVSSAC Certification Requirements

Michael L. Smith

National Honor Society Advisor, Liberty High, effective October 22, 2008

Amy Howe

Student Council Advisor, Liberty High School, effective October 22, 2008

Shannon Hines

Team Leader, Pressley Ridge School, effective October 22, 2008

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Linda A. Cain

Student Council Advisor, Mountaineer Middle School, effective October 22, 2008

Linda Paknik

School Webmaster, Washington Irving Middle School, effective October 22, 2008

James S. Pritchard

Student Council Advisor, Washington Irving Middle School,

effective October 22, 2008

Anna W. Walsh	Wellness Facilitator, Washington Irving Middle School, effective October 22, 2008 through June 9, 2009
Marcie Bragg	Lunch Duty 30 Minutes Nutter Fort Primary, effective October 22, 2008
Lois Gilmore	Wellness Facilitator, Nutter Fort Primary School, effective October 22, 2008 through June 9, 2009
Deborah K. Spears	Wellness Facilitator, Liberty High School, effective October 22, 2008 through June 9, 2009
Shannon Hines	Wellness Facilitator, Pressley Ridge School, effective October 22, 2008 through June 9, 2009
Angela Ward	Wellness Facilitator, Alternative Learning Center, effective October 22, 2008 through June 9, 2009
Deborah A. Lear	Lunch Duty, 30 minutes, North View Elementary School, effective October 22, 2008
Michelle Lehosit	Wellness Facilitator, North View Elementary School, effective October 22, 2008 through June 9, 2009
James Corley	Lunch Duty, 30 minutes, Simpson Elementary School, effective October 22, 2008
Tammy L. Seders	Wellness Facilitator, Wilsonburg Elementary School, effective October 22, 2008 through June 9, 2009

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Deborah A. Lear	First/Second Grade Teacher, North View Extended Day Program, Monday through Thursday, 7:10 a.m. to 7:40 a.m., 96 hours maximum, effective October 13, 2008 through May 7, 2009
Rebecca F. Cox	Coordinator, Nutter Fort Intermediate, Project H.E.L.P., After School Program, Monday through Thursday, 2:50 p.m. to 4:30 p.m., 150 maximum hours, effective September 17, 2008 through May 7, 2009

Patricia L. Webster	Elementary Teacher, Nutter Fort Intermediate, Project H.E.L.P. After School Program, Monday through Thursday, 2:50 p.m. to 4:30 p.m., 150 hours maximum, September 17, 2008 through May 7, 2009.
Jacqueline R. Shaver	Elementary Teacher, Nutter Fort Intermediate, Project H.E.L.P. After School Program, Monday through Thursday, 2:50 p.m. to 4:30 p.m., 150 hours maximum, September 17, 2008 through May 7, 2009.
Marie J. Kitzmiller	Elementary Teacher, Nutter Fort Intermediate, Project H.E.L.P. After School Program, Monday through Thursday, 2:50 p.m. to 4:30 p.m., 150 hours maximum, September 17, 2008 through May 7, 2009.
Cheryl Stewart	Elementary Teacher, Nutter Fort Intermediate, Project H.E.L.P. After School Program, Monday through Thursday, 2:50 p.m. to 4:30 p.m., 150 hours maximum, September 17, 2008 through May 7, 2009.
John C. Colombo	Substitute Teacher, Nutter Fort Intermediate, Project H.E.L.P. After School Program, Monday through Thursday, 2:50 p.m. to 4:30 p.m., as needed, not to exceed 60 hours, effective September 17, 2008 through May 7, 2009.
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Doris S. Kerns	Music Teacher, Nutter Fort Primary Extended Day P.R.O.M.I.S.E. Program 2:50 p.m. to 4:40 p.m. Monday through Thursday, effective September 23, 2008 and ending on or before May 30, 2009
Terry J. Morrison	Program Administrator/Computer Teacher, Nutter Fort Primary Extended Day P.R.O.M.I.S.E. Program 2:50 p.m. to 4:50 p.m. Monday through Thursday, effective September 23, 2008 and ending on or before May 30, 2009
Ida M. Hughes	Elementary K-6/Computer Teacher Nutter Fort Primary, Extended Day

P.R.O.M.I.S.E. Program, 2:50 p.m. to 4:50 p.m. Monday through Thursday, effective September 23, 2008 and ending on or before May 30, 2009

Terry J. Morrison

Program Administrator, Nutter Fort Primary, Extended Day Learning Corner P.R.O.M.I.S.E. Program 4:50 p.m. to 5:50 p.m. 135 hours maximum, effective September 23, 2008 and ending on or before May 30, 2009

Judith A. McGinnis

Elementary Teacher, Nutter Fort Primary, Extended Day Learning Corner, P.R.O.M.I.S.E. Program 2:50 p.m. to 4:50 p.m. Monday through Thursday, 238 hours maximum, effective September 23, 2008 and ending on or before May 30, 2009

Joyce Kesling

Elementary Teacher, Nutter Fort Primary, Extended Day Learning Corner, P.R.O.M.I.S.E. Program 2:50 p.m. to 4:50 p.m. Monday through Thursday, 238 hours maximum, effective September 23, 2008 and ending on or before May 30, 2009

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Jennifer Koreski

Elementary Teacher, Nutter Fort Primary, Extended Day Learning Corner, P.R.O.M.I.S.E. Program 2:50 p.m. to 4:50 p.m. Monday through Thursday, 238 hours maximum, effective September 23, 2008 and ending on or before May 30, 2009

Debbie Bastin

Special Education Aide, bus duty, Bridgeport Middle, Sixty (60) minutes per day, as needed, 7:15 a.m. to 7:30 a.m. and 2 p.m. to 2:45 p.m. schedule subject to change, effective August 27, 2008 through June 8, 2009

Diana Neely

Special Education Aide, academic duty, South Harrison High thirty (30) minutes per

day, as needed, 7:30 a.m. to 8:00 a.m. schedule subject to change, effective August 26, 2008 through June 9, 2009

Shannon Lopez

Special Education Aide, bus duty, Washington Irving Middle, thirty (30) minutes per day, as needed, 7:30 a.m. to 8 a.m., schedule subject to change, effective August 26, 2008 through June 2, 2009

Ruth Martin

Special Education Aide/Interpreter, Bus/academic duty, Washington Irving Middle, one hundred ten (110) minutes per day, as needed, 7 a.m. to 8 a.m. and 2:30 p.m. to 3:20 p.m., schedule subject to change, effective August 26, 2008 through June 9, 2009

Jeanne S. Petitto

Special Education Aide, bus duty Washington Irving Middle, Ninety (90) minutes per day, as needed, 7:30 to 8 a.m. and 2:30 p.m. to 3:30 p.m., schedule subject to change, effective August 26, 2008 through June 2, 2009

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Joy Workman

Special Education Aide, bus duty, South Harrison Middle, one hundred thirty-five (135) minutes per day, as needed, 6:45 a.m. to 8 a.m. and 2:30 p.m. to 3:30 p.m., schedule subject to change, effective August 26, 2008 through June 8, 2009

Robin Bennett

Special Education Aide, bus duty, Big Elm Elementary, fifteen (15) minutes per day, as needed, 7:45 a.m. to 8 a.m., schedule subject to change, effective August 26, 2008 through June 9, 2009

Joyce Davis

Special Education Aide, bus duty, Big Elm Elementary, one hundred ten (110) minutes per day, as needed, 7 a.m. to 8:15 a.m., and 2:45 p.m. to 3:20 p.m. schedule subject to change, effective August 26, 2008 through June 9, 2009

Nina McGinnis

Special Education Aide,

breakfast/bus duty, Big Elm Elementary, one hundred ten (110) minutes per day, 7 a.m. to 8 a.m. and 2:30 p.m. to 3:20 p.m., schedule subject to change, effective August 26, 2008 through June 9 2009

Barbara Rhoades

Special Education Aide, breakfast duty, Johnson Elementary, forty-five (45) minutes per day, as needed, 7:15 a.m. to 8 a.m., schedule subject to change, effective August 26, 2008 through June 8, 2009

Linda Meinig

Special Education Aide, bus duty, Salem Elementary, eighty (80) minutes per day, as needed, 6:40 a.m. to 8 a.m., schedule subject to change, effective August 26, 2008 through June 9, 2009

Michelle Evans

Special Education Aide, bus duty, West Milford Elementary, twenty (20) minutes per day, as needed, 7:40 a.m. to 8 a.m., schedule subject to change, effective August 26, 2008 through June 2, 2009

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Joyce L. Stire

Special Education Aide/Interpreter, academic duty, Bridgeport High School sixty (60) minutes per day, as needed, 2 p.m. to 3 p.m., schedule subject to change, effective August 26, 2008 through June 10, 2009

Claudia Cain

Special Education Aide/Interpreter, academic duty, Bridgeport High School sixty (60) minutes per day, as needed, 2 p.m. to 3 p.m., schedule subject to change, effective August 26, 2008 through June 10, 2009

Sandra Knoblock

Special Education Aide, academic duty, Bridgeport High, sixty (60) minutes per day, as needed, 2 p.m. to 3 p.m., schedule subject to change, effective August 26, 2008 through June 10, 2009

Stephanie Fain

Special Education/Autism Mentor, academic duty, Bridgeport High, sixty (60) minutes per day, as needed, 2 pm. to 3 p.m., schedule subject to change, effective

August 26, 2008 through June 10, 2009

Glenna E. Mihaliak

Special Education/Autism Mentor, academic duty, Bridgeport High, sixty (60) minutes per day, as needed, 2 pm. to 3 p.m., schedule subject to change, effective August 26, 2008 through June 10, 2009

Rebecca Mearns

Special Education Aide/Autism Mentor, academic duty, Bridgeport High, thirty (30) minutes per day, as needed 10:45 a.m. to 11:15 a.m., schedule subject to change, effective August 26, 2008 through June 10, 2009

Rhonda S. Southern

Special Education Aide, academic duty, Bridgeport High, ninety (90) minutes per day, as needed 7 a.m. to 7:30 a.m. and 2 p.m. to 3 p.m., schedule subject to change, effective August 26, 2008 through June 10, 2009

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Betsy Phillips

Special Education Aide, bus duty, Lincoln High, eighty (80) minutes per day, as needed, 7 a.m. to 8 a.m. and 2:30 p.m. to 2:50 p.m., schedule subject to change, effective August 26, 2008 through June 8, 2009

Lisa Goodwin

Special Education Aide/Autism Mentor, academic duty, Lincoln High, sixty (60) minutes per day, as needed, 7:30 a.m. to 8 a.m. and 2:30 p.m. to 3 p.m., schedule subject to change, effective August 26, 2008 through June 8, 2009

Lecia Coleman

Special Education Aide/Interpreter, academic duty, Lincoln High, sixty (60) minutes per day, as needed, 7:30 a.m. to 8 a.m. and 2:30 p.m. to 3 p.m., schedule subject to change, effective August 26, 2008 through June 8, 2009

Kristina Riffle

Paraprofessional, South Harrison High, sixty (60) minutes per day, as needed, to supervise special needs and distance learning students and thirty (30) minutes as needed for clerical duties related to distance learning, schedule subject to change,

effective August 26, 2008  
through June 9, 2009

Cherletta Barbieri

Bus Operator, two hour run, as needed, Transportation Department, for a mid-morning to transport various students to and from various Harrison County schools or other specified locations, designation will be Bus #1, effective October 27, 2009

Grace Washington

Bus Monitor Aide, two hour run, as needed, Transportation Department, for a mid-morning to transport various students to and from various Harrison County schools or other specified locations, designation will be Bus #1, effective October 27 2009

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Randy Cochran

Bus Operator, two hour run, as needed, Transportation Department, for mid-morning to transport various students to and from various Harrison County schools or other specified locations, designation will be Bus #2, effective October 27, 2009

Helen Baker

Bus Monitor Aide, two hour run, as needed, Transportation Department, for a mid-morning to transport various students to and various Harrison County schools or other specified locations, designation will be Bus #2, effective October 27, 2009

Judith Beverlin

Bus Operator, Gifted Run, two hour supplemental run, as needed, Transportation Department, to transport gifted students from Johnson Elementary School to Adamston Elementary, Monday only, effective October 27, 2009

Regenia Hight

Bus Monitor Aide, Gifted Run, two hour supplemental run, as needed, Transportation Department, to transport gifted students from Johnson Elementary School to Adamston Elementary, Monday only, effective October 27, 2009

Judith Beverlin

Bus Operator, Project ISAAC, Special Needs run, two hour supplemental run, as needed,

Transportation Department, Nutter Fort Elementary to various locations in Harrison County, starting at 4:45 p.m. effective September 15, 2008 through May 14, 2009

Grace Washington

Bus Monitor Aide, Project ISAAC, Special Needs run, two hour supplemental run, as needed, Transportation Department, Nutter Fort Elementary to various locations in Harrison County starting 4:45 p.m. effective September 15, 2008 through May 14, 2009

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Felicia Pancoast

Head Girls Track Coach, South Harrison High, effective 2008-2009 school year

Adam King

Lunch Duty, 30 minutes, Big Elm Elementary, effective October 22, 2008

Barbara Reed

Staff Development Contact Person Central Office based, effective October 22, 2008

James Gray

Bus Operator, Nutter Fort Elementary Project ISAAC, two hour supplemental run, Transportation Department, to start at 4:45 p.m. effective September 15, 2008 through May 14, 2009

B. Resignations

Adam Brunetti

Elementary School Choir Director Wilsonburg Elementary and North View Elementary and Elementary Play Sponsor Wilsonburg Elementary and North View Elementary, effective October 2, 2008

Tammy Hall

Assistant Girls Basketball Coach, Washington Irving Middle School, effective October 6, 2008

Cynthia Hutson

Lunch duty, Big Elm Elementary School, effective October 9, 2008

Jennifer Koreski

Assistant Swim Team Coach, Bridgeport High School, effective October 9, 2008

Audrey Louden

Cheerleader Coach, Washington Irving Middle School, effective

October 3, 2008

Jennifer Hefner

Head Volleyball Coach,  
Bridgeport High School, effective  
October 7, 2008

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C. Permission to Create:

2.0 Teachers

WESTEST Prep after school program  
2:45 p.m. to 4:45 p.m. Lost Creek  
Elementary School, maximum of 2  
hours per day for 10 days,  
effective March 4 - May 13, 2009  
Elementary certification  
required

D. Permission to Compensate:

Jennifer Lemley

Interpreter Aide, 2 hours  
Nutter Fort Primary School

Sheila Napier

Bus Duty, 20 minutes, West  
Milford Elementary School

Susan Powell

Substitute Aide, 3 hours and  
45 Minutes, Lumberport Middle  
School

Stephanie Swiger

Braille Aide, one half hour,  
Lincoln High School

Mary Ann Ware

Substitute Aide, Lunch Duty 1  
hour overtime, Nutter Fort  
Intermediate School

Cynthia Wiant

Substitute Aide, 2 hours and  
40 minutes, Nutter Fort Primary  
School

Cynthia Williams

Substitute Aide, 1 hour and 45  
minutes, Big Elm Elementary  
School

Stephanie Swiger

Substitute Aide, Autism/Braille,  
30 minutes Bridgeport High  
School

Tammy Romano

Lunch Duty 7 days at 45 minutes  
each and 7 days at 30 minutes  
each

Jennifer M. Lemley

Substitute Interpreter Aide,  
14 hours, Bridgeport High School

Cynthia Williams

Substitute Bus Duty: October 1,  
1 hour and 15 minutes, October 2,  
1 hour and 15 minutes, October  
3, 1 hour and 15 minutes,  
September 26, 30 minutes,  
Lincoln High School

Debbie Madurski

Substitute Bus Duty 1 Hour and 15  
minutes, Lincoln High School

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Cynthia Wiant

Lunch Duty 30 minutes per day for  
three days, Salem Elementary  
School

Michele Griffith

Lunch Duty, 30 minutes, Salem  
Elementary School

IV. LEGAL:

- A. 3303-D-052-08, Superintendent to recommend approval of student disposition (see file)

V. OTHER:

- A. Parent Volunteers, Drivers, and Chaperones (see attached)