

A G E N D A

HARRISON COUNTY BOARD OF EDUCATION

October 7, 2008

Auditorium, Board Office

6:00 P.M. Regular Meeting

408 E. B. Saunders Way, Clarksburg, WV



- I. CALL TO ORDER**

- II. INVOCATION AND PLEDGE OF ALLEGIANCE**

- III. SPECIAL PRESENTATION**

- IV. SPECIAL RECOGNITION**
 - A. Proclamation for Disability History Week

- V. AGENDA ADJUSTMENTS**

- VI. DELEGATIONS**

- VII. CONSENT ITEMS (Action Needed)**
 - ___ A. Minutes:
 - 1. September 16, 2008 – Special Meeting – (Tab 1)
 - 2. September 16, 2008 – Regular Meeting (Tab 2)
 - 3. September 22, 2008 – Special Meeting (Tab 3)

- ___ B. Payment of Vendor Accounts-Unpaid Bills – Board Memo #83-08-09 (Tab 4)

The Vendor Accounts-Unpaid Bills Report page 1 through 88 for September 10 thru September 29, 2008, total is \$2,876,963.01.

- ___ C. Budget Supplement and Transfer Requests – Board Memo #85-08-09 (Tab 5)

The supplements are for the following grants: Pressley Ridge Faculty Senate, RCB ACT Prep Class, Student Achievement donations, College Course donations, Summer Theater donations, Johnson Summer School donations, Title III, Title II, reversal of original estimated reserve for Title II, Title VI, reversal of the original estimated reserve for Title VI, and Title III English Language. The budget transfers are for miscellaneous budget maintenance, including \$10,492.50 for the cost of board video recording which was not in the original budget.

- ___ D. Out-of-State Travel, Professional Meetings, and Transportation Requests – Board Memo #88-08-09 (Tab 6)

This is a list of personnel who have submitted written requests for out-of-state travel study (student), out-of-state professional meetings, and out-of-state transportation.

- ___ E. Student Transfer Requests – Board Memo #92-08-09 (Tab 7)

These are requests to transfer students wishing to attend schools out of their attendance area.

- ___ F. Contract for Independent Psychologist – Board Memo #91-08-09 (Tab 8)

The contract is between the Harrison County Board of Education and Frank Roman, E.D., independent psychologist. The independent psychologist will provide evaluations and re-evaluations for students in the Harrison County School System. This contract will continue to June 9, 2009. These services will be paid through special education funds upon submission of a monthly report. This contract will allow us to provide needed psycho-educational services. Frank Roman, Ed.D., will enter into this contract as an independent agent, not affiliated with any other agencies.

- ___ G. Agreement with Local Agencies for Transition Assessment/Evaluation and Exposure to an Agency’s Services for Adolescents with Disabilities – Board Memo #93-08-09 (Tab 9)

The agreements with The ARC of Harrison County, Harrison County Sheltered Workshop, REM, Inc., ResCare, Job Squad, Inc., and the United Summit Center would serve to enhance the transition choice opportunities for adolescent students with disabilities in Harrison County Schools and their parents/guardians.

Under the terms of this agreement, the agencies will provide the services at an hourly rate for a predetermined amount per day. The total estimated cost of the agreements, Thirty Thousand Dollars (\$30,000.00), and the funds have already been approved through the I.D.E.A. Part B Grant.

- ___ H. Driver’s Education Vehicle Contracts – Board Memo #96-08-09 (Tab 10)

The contracts for the driver education vehicles have been provided by local automobile dealerships for this school year. The West Virginia State Board of Risk and Insurance Management requires that we provide contracts for each vehicle used for driver education.

- ___ I. Approval of Resolution for Contract for Safe and Drug-Free Communities Program - Board Memo #97-08-09 (Tab 11)

This resolution authorizes an agreement with the Division of Criminal Justice Services to receive and administer grant funds for an after-school substance abuse prevention, violence avoidance, conflict resolution, and other pro-social skills pursuant to provisions of the Safe and Drug-Free Communities Grant Program. The resolution for the grant award is in the amount of \$30,000.

- ___ J. Permission to Reimburse Parent Advisory Council – Board Memo #101-08-09 (Tab 12)

The Parent Advisory Council is required under NCLB for the purpose of advising our Title I program. These parents serve a vital function in our outreach to the parent community as they plan meeting topics, select parent resource materials, serve on state and county committees, and collaborate as a district parent advisory committee. Members of the council include:

Minta Kyle	Pam Wilson	Danny Snyder
Zayda Gradilla	Connie McNemar	Leslie Gianettino
Melissa Jett	Amy Cottrill	Shauna Jones
Robin Altenburg	Tracie Simon	Michele Hoffman
Chanell Sands	Edna Stalnaker	Jeanie Adams
Amanda Chen	Michael Ann Huffman	

These parents will be attending the 2008-2009 monthly meetings of the Federal Programs Parent Advisory Council. Parents represent ESL and Title I elementary students.

- ___ K. Establishment of meeting dates –
- October 13, 2008 – School Board Effectiveness Meeting – Washington Irving Middle School (Lumberport, South Harrison, Washington Irving, Bridgeport, and Mountaineer Middle Schools) – 6:00 p.m.
 - October 20, 2008 – School Board Effectiveness Meeting – Adamston Elementary School (Lumberport, Wilsonburg, West Milford, Adamston, Johnson, Lost Creek, and Big Elm Elementary Schools) – 6:00 p.m.
 - October 21, 2008 – Regular Meeting – Auditorium – 6:00 p.m.
 - October 27, 2008 – School Board Effectiveness Meeting – Nutter Fort Primary (Norwood, North View, Simpson, & Salem Elementary Schools, and Nutter Fort Intermediate School) – 6:00 p.m.
 - November 3, 2008 – Regular Meeting – Auditorium – 6:00 p.m.
 - November 18, 2008 – Regular Meeting – Auditorium – 6:00 p.m.
 - December 2, 2008 – Regular Meeting – Auditorium – 5:00 p.m.
 - January 12, 2009 – Special Meeting (Public Forum) Robert C. Byrd High School – 6:00 p.m.
 - January 13, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - January 27, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - February 3, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - February 17, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - March 3, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - March 17, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - April 7, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - April 21, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - May 5, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - May 19, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - June 2, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - June 16, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - June 30, 2009 – Special Meeting – Auditorium

VIII. OTHER NEW BUSINESS (Action Needed)

IX. UNFINISHED BUSINESS CONSENT (Discussion Only)

A. Bond

X. BUILDING PROGRAM (Action Needed)

A. Application of Payment #3 from City Window Construction Company for West Milford Elementary School Addition – Board Memo #94-08-09 (Tab 13)

Application for Payment #3 in the amount of \$282,688.47 is from City Window Company for the construction of West Milford Elementary School Addition. This project is being funded with local funds and SBA funds. This request has been approved by our staff.

B. Application of Payment #1 from City Window Construction Company for Liberty High School Concrete – Board Memo #95-08-09 (Tab 14)

Application for Payment #1 in the amount of \$28,000 is from City Window Company for the Liberty High School Concrete Work/Loading Dock Replacement. This project is being funded with local funds. A few dollars are being held back until we receive a release from the State Tax Department. This request has been approved by our staff.

C. Lincoln High School Soccer Field – Board Memo #98-08-09 (Tab 15)

On September 16, 2008, Ms. Janis Hardesty Schaer from the Lincoln High School Soccer Association presented a proposed plan for the construction of a concession stand and restrooms at the Big Elm Elementary soccer field. Some minor changes to the proposed building plan are required to meet health and fire codes. 1) Door swings, 2) 36 inch clearance for the electrical panels, 3) addition of hand sink and three bowl sink, 4) consideration for ADA requirements which the restrooms do not meet. The exact location of the building and the funding source(s) to complete the project were not included in this review. The staff would like to work directly with the Lincoln Soccer Association at developing a completed plan before approval is granted.

D. Request for Payment of Invoice #4741 from WYK Associates for Services at West Milford Addition (SBA) – Board Memo #99-08-09 (Tab 16)

Request for Payment (invoice #4741) in the amount of \$4,695.47 is from WYK Associates, Inc. for architectural services regarding West Milford Elementary School classroom addition. These services are being paid with local and SBA funds. This request has been approved by our staff.

- E. Request for Payment of Invoice #4749 from WYK Associates for Miscellaneous Services for Various Schools (SBA and Local Funds) – Board Memo #100-08-09 (Tab 17)

Request for Payment (Invoice #4742) in the amount of \$1,015 is from WYK Associates, Inc. for architectural services regarding window replacement at South Harrison High School, \$545.93 (Invoice # 4743) Gore/Liberty concrete replacement, \$1,040 (Invoice #4744) for door replacement at various schools, \$950 (Invoice #4745) WI Floors, \$791.31 (Invoice # 4746) for interior door-lock replacement at various schools, \$1,005 (Invoice #4747) for window replacement at Adamston Elementary School and \$950 (Invoice #4748) for roof replacement at the Alternative Learning Center. The Request for Payment of invoice # 4749 is in the amount of \$6,297.24 from WYK Associates, Inc.

The School Building Authority School Access Grant will pay 80 percent of the door and lock replacement cost. The other costs are being paid for with local funds. This request has been approved by our staff.

- ___ F. Application for Payment #3 from City Window Company for South Harrison – Board Memo #102-08-09 (Tab 18)

Application for Payment #3 in the amount of \$29,298.36 is from City Window Company for replacement of windows at South Harrison High School. This project is being funded with local funds. This request has been approved by our staff

XI. INFORMATION (No Action Needed)

A. Reports:

1. In-State Travel Study and Transportation Report - Board Memo #87-07 (Tab 19)

A listing of in-state travel study and transportation requests has been submitted to and approved by the superintendent. This list is for information only.

2. Civilian Conservation Corps on Quiet Dell Property - Board Memo #89-08-09 (Tab 20)

At the September 16, 2008, board meeting, officers of the Civilian Conservation Corps (CCC) presented information and further requested purchase of the Quiet Dell property. Last year, this same request was made to our board and was not approved.

A copy of correspondence, as well as the deed to said property is being presented to you for discussion only. No recommendation is being made at this time.

XII. PERSONNEL (Action Needed)

___ A. Personnel and Personnel Matters – Board Memo #86-08-09 (Tab 21)

Personnel recommendations will be considered and/or approved. In the event that any of the listed candidates withdraw prior to the commencement of the board meeting, a list of substitute candidates will be available before the meeting starts.

XIII. ADJOURNMENT

SLC/eab