

A G E N D A

HARRISON COUNTY BOARD OF EDUCATION

August 19, 2008

Auditorium, Board Office

4:00 P.M. Regular Meeting

408 E. B. Saunders Way, Clarksburg, WV



- I. CALL TO ORDER**

- II. INVOCATION AND PLEDGE OF ALLEGIANCE**

- III. SPECIAL PRESENTATION**

- IV. SPECIAL RECOGNITION**
 - A. 2009 Teacher of the Year – Carolyn Light, Lincoln High School

- V. AGENDA ADJUSTMENTS**

- VI. DELEGATIONS**

- VII. CONSENT ITEMS (Action Needed)**
 - ___ A. Minutes:
 - 1. August 5, 2008 – Special Meeting (Tab 1)
 - 2. August 5, 2008 – Regular Meeting (Tab 2)
 - 3. August 12, 2008 – Special Meeting (Tab 3)

- ___ B. Payment of Vendor Accounts-Unpaid Bills – Board Memo #41-08-09 (Tab 4)

The Vendor Accounts-Unpaid Bills Report, page 1 through 19 for July 22 through August 8, 2008, total \$1,562,512.94.

- ___ C. Budget Supplement and Transfer Requests – Board Memo #42-08-09 (Tab 5)

The supplements are for the following grants: Alternative Education, Adult Basic Training (State and Federal), Title I Reserve Funds, and Title I School Improvement-Technology Integration Specialist. The budget transfers are for miscellaneous budget maintenance.

- ___ D. Student Transfer Requests – Board Memo #45-08-09 (Tab 6)

These are requests to transfer students wishing to attend schools out of their attendance area.

- ___ E. Out-of-State Travel, Professional Meetings, and Transportation Requests – Board Memo #46-08-09 (Tab 7)

This is a list of personnel who have submitted written requests for out-of-state travel study (student), out-of-state professional meetings, and out-of-state transportation.

- ___ F. Contracts for Parent Educator Resource Center - Board Memo #44-08-09 (Tab 8)

The contracts for Mrs. Pamela Hotsinpillar and Mrs. Melody Waybright, if approved, will allow the Harrison County Board of Education to continue its program at the Parent Educator Resource Center. The Parent Educator Resource Center is established to provide parents and educators information and in-service training concerning special education. The Parent Educator Resource Center provides specifically designed classes for parents of handicapped children. The Center also serves as a lending library for materials that deal with all the different handicapping conditions.

The parent trainers will be paid at the rate of twenty-five dollars (\$25.00) per hour with their total contract not to exceed seven hundred (700) hours for the school year. Their rate of pay has paralleled the homebound rate. This contract is negotiated yearly.

Funds to support the Center and to pay the parent trainers have been allocated in the State Aide to Exceptional Children Grant and no additional funding by the Harrison County Board of Education is required.

- ___ G. Letter of Agreement for Placement of Student Teachers from West Virginia Wesleyan College – Board Memo #49-08-09 (Tab 9)

The Letter of Agreement between Harrison County Schools and West Virginia Wesleyan College is for placement of students teachers in Harrison County.

- ___ H. Establishment of meeting dates –
 - September 2, 2008 – Regular Meeting – Auditorium – 6:00 p.m.
 - September 16, 2008 – Regular Meeting – Auditorium – 6:00 p.m.
 - October 6, 2008 – School Board Effectiveness Meeting – Lincoln High School (Harrison County Alternative Learning Center, Lincoln, Liberty, Bridgeport, South Harrison, Robert C. Byrd High Schools, and United Technical Center - 6:00 p.m.
 - October 7, 2008 – Regular Meeting – Auditorium – 6:00 p.m.
 - October 13, 2008 – School Board Effectiveness Meeting – Washington Irving Middle School (Lumberport, South Harrison, Washington Irving, Bridgeport, and Mountaineer Middle Schools) – 6:00 p.m.
 - October 20, 2008 – School Board Effectiveness Meeting – Adamston Elementary School (Lumberport, Wilsonburg, West Milford, Adamston, Johnson, Lost Creek, and Big Elm Elementary Schools) – 6:00 p.m.
 - October 21, 2008 – Regular Meeting – Auditorium – 6:00 p.m.
 - October 27, 2008 – School Board Effectiveness Meeting – Nutter Fort Primary (Norwood, North View, Simpson, & Salem Elementary Schools, and Nutter Fort Intermediate School) – 6:00 p.m.
 - November 3, 2008 – Regular Meeting – Auditorium – 6:00 p.m.
 - November 18, 2008 – Regular Meeting – Auditorium – 6:00 p.m.
 - December 2, 2008 – Regular Meeting – Auditorium – 5:00 p.m.
 - January 12, 2009 – Special Meeting (Public Forum) Robert C. Byrd High School – 6:00 p.m.
 - January 13, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - January 27, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - February 3, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - February 17, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - March 3, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - March 17, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
 - April 7, 2009 – Regular Meeting – Auditorium – 6:00 p.m.

April 21, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
May 5, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
May 19, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
June 2, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
June 16, 2009 – Regular Meeting – Auditorium – 6:00 p.m.
June 30, 2009 – Special Meeting – Auditorium – 12:00 noon

VIII. OTHER NEW BUSINESS

IX. OLD BUSINESS CONSENT

X. BUILDING PROGRAM (Action Needed)

- ___ A. Request for Payment for Invoice #1103 from Quality Air Services for Work at Wilsonburg Elementary School – Board Memo #50-08-09 (Tab 10)

Request for partial payment of Invoice #1103 in the amount of \$37,000 from Quality Air Services is for installation of thirteen rooftop HVAC units at Wilsonburg Elementary School. These services are paid with local funds.

- ___ B. Request for Payment for Invoice #4730 from WYK Associates, Inc., for Work at Various Schools - Board Memo #51-08-09 (Tab 11)

Request for Payment (Invoice #4730) in the amount of \$2405.25 is from WYK Associates, Inc., for architectural services regarding roof replacement at the Alternative Learning Center; \$1,831.77 (Invoice #4726); for door replacement at various schools, \$1,953.34 (Invoice #4727); for interior door-lock replacement at various schools, \$8,803.74 (Invoice #4728); Gore/Liberty concrete replacement, and \$3,264.73 (Invoice #4729) WI Floors.

The School Building Authority School Access Grant will pay 80% of the door and lock replacement cost. The other costs are being paid for with local funds.

XI. INFORMATION (No Action Needed)

A. Reports:

1. In-State Travel Study and Transportation Report - Board Memo #47-07 (Tab 12)

A listing of in-state travel study and transportation requests has been submitted to and approved by the superintendent. This list is for information only.

2. Excess Levy Report – Board Memo #52-08-09 (Tab 13)

The Excess Levy Report is for the fiscal year ending June 30, 2008, and is for informational purposes.

XII. PERSONNEL

- ___ A. Personnel and Personnel Matters – Board Memo #43-08-09 (Tab 14)

Personnel recommendations will be considered and/or approved. In the event that any of the listed candidates withdraw prior to the commencement of the board meeting, a list of substitute candidates will be available before the meeting starts.

XIII. ADJOURNMENT

SLC/eab