

Board of Education Memo #28-08-09

TO: Members, Harrison County Board of Education
FROM: Susan Lee Collins, Superintendent
SUBJECT: Personnel Matters

Attached are the personnel recommendations for Professional and Service Personnel for the meeting August 5, 2008.

I respectfully request your approval of these recommendations.

JHM/sjs

Board of Education Memo #28-2

August 5, 2008

I. PROFESSIONAL RECOMMENDATIONS:

A. Employments:

Charlene Schuessler	Teacher of Behavioral Disorders/ Mentally Impaired/Learning Disabilities, full time, 200 day employment term, West Milford Elementary, effective August 21, 2008, pending completion of paperwork
Mindy Larew	General Science/ Biological Science 9-12 Teacher, full time, 200 day employment term, South Harrison High, effective August 21, 2008
Erica Beverage	Environmental Science/Cats 9-12 Teacher, full time, 200 day employment term, Lincoln High, effective August 21, 2008, pending completion of paperwork
Rachel Skubis	English 9-12 Teacher, full time, 200 day employment term, Robert C. Byrd High, effective August 21, 2008, pending completion of paperwork
Michelle S. Allen	Business Teacher, half time, 200 day employment term, Liberty High, effective August 21, 2008
Maria Marsicano	Math 9-12 Teacher, full time, 200 day employment term, Liberty High, effective August 21, 2008, pending completion of paperwork
Karla Rose	Title I Teacher, full time, 200 day employment term, itinerant schedule, Harrison County schools, effective August 21, 2008, pending completion of paperwork
Jennifer K. Bates	Fourth Grade Teacher, full time, 200 day employment term, West Milford Elementary, effective August 21, 2008

Board of Education Memo #28-3

August 5, 2008

I. PROFESSIONAL RECOMMENDATIONS:

A. Employments: (continued)

Kristy James	Teacher of Behavior Disorders/ Learning Disabilities/Mentally Impaired, full time, 200 day employment term, Pressley Ridge, effective August 21, 2008
Brenda Jo Felder	Teacher of Behavior Disorders/ Learning Disabilities/Mentally Impaired, full time, 200 day employment term, Pressley Ridge, effective August 21, 2008
Joseph M. Book	Teacher of Behavior Disorders/ Learning Disabilities/Mentally Impaired, full time, 200 day employment term, Liberty High, effective August 21, 2008
David McCollam	Teacher of Behavior Disorders/ Learning Disabilities/Mentally Impaired, full time, 200 day employment term, Lincoln High, effective August 21, 2008
Nancy K. Dotson	Substitute Teacher
Kristen Rexroad	Substitute Teacher
B. Resignations:	
Erica D. Diaz	Teacher of Mentally Impaired/ Severe and Profound, full time, Robert C. Byrd High, effective July 23, 2008
Christie DeAngelis	Reading/English 7-12 Teacher, full time, Lincoln High/ Lumberport Middle, effective July 29, 2008 (verbal resignation)
Kristen Rexroad	Sixth Grade Teacher, full time, South Harrison Middle, effective July 29, 2008
Kelly A. Armbruster	Substitute Teacher

Board of Education Memo #28-4

August 5, 2008

I. PROFESSIONAL RECOMMENDATIONS:

C. Transfer and Assign:

Amy Quinn	From Teacher of Mentally Impaired /Behavior Disorders with Autism, full time, Liberty High to Teacher of Behavior Disorders/
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Mentally Impaired, full time, 200 day employment term, South Harrison Middle, effective August 21, 2008

Amanda M. Bailey

From Teacher of Mentally Impaired/Learning Disabilities, full time, Liberty High to Teacher of Behavioral Disorders/Learning Disabilities/Mentally Impaired, full time, 200 day employment term, Salem Elementary, effective August 21, 2008

Cynthia J. Pulice

From Second Grade Teacher, full time, Simpson Elementary to Pre-School Teacher, full time, 200 day employment term, Nutter Fort Primary, effective August 21, 2008

Jordan M. Toth

From Physical Education/Health Teacher, full time, Liberty High, to Physical Education/Health Teacher, full time, 200 day employment term, Bridgeport Middle, effective August 21, 2008

Cindy L. Yazvac

From Cover Planning Period Teacher, full time, Wilsonburg Elementary, to Sixth Grade Teacher with emphasis on math, full time, 200 day employment term, Washington Irving Middle, effective August 21, 2008

Kristina M. Lucas

From Cover Planning Period Teacher, half time, West Milford Elementary to First Grade Teacher, full time, 200 day employment term, Nutter Fort Primary, effective August 21, 2008

Board of Education Memo #28-5

August 5, 2008

I. PROFESSIONAL RECOMMENDATIONS:

C. Transfer and Assign: (continued)

Deborah A. Lear

From Fourth Grade Teacher, full time, Nutter Fort Intermediate to First Grade Teacher, full time, 200 day employment term, North View Elementary, effective August 21, 2008

Patricia R. Mauller

From First Grade Teacher, full

time, Big Elm Elementary to First Grade Teacher, full time, 200 day employment term, Wilsonburg Elementary, effective August 21, 2008

Christina L. Colombo

From Title I Teacher, half time, West Milford Elementary to Title I Teacher, full time, 200 day employment term, itinerant schedule, Harrison County schools, effective August 21, 2008

Danielle N. Veltri

From Teacher of Behavior Disorders/Mentally Impaired/Learning Disabilities, full time, Liberty High to Title I Teacher, full time, 200 day employment term, itinerant schedule, Harrison County schools, effective August 21, 2008

D. Request for Leave:

E. Permission to Compensate: see file

Barbara G. Smith

Music Teacher, half time, compensate twenty (20) minutes per day, in order to provide instruction, South Harrison High/Middle, effective for the 2008-09 school term only

Kathy Robinson

Occupational Therapist Assistant, 3¼ hours, Special Education Extended Year Program, Nutter Fort Primary

Board of Education Memo #28-6

August 5, 2008

I. PROFESSIONAL RECOMMENDATIONS:

F. Permission to Revise Effective Date:

Matthew W. Knopp

Vocational Agriculture Teacher, 240 day employment term, revise effective date from August 21, 2008 to August 4, 2008, South Harrison High

G. Permission to Create:

5.0 Title I Teachers

Itinerant schedule, Harrison County schools

H. Permission to Adopt Revised Job Description:

Lead Therapist, see attachment

Board of Education Memo #28-7

August 5, 2008

I. PROFESSIONAL RECOMMENDATIONS:

Transfer and Assign:

Dora Stutler

From Principal, full time, Lost Creek Elementary, to Principal, full time, 225 day employment term, Adamston Elementary, effective August 6, 2008

Ricky SanJulian

From Principal, full time, Lumberport Elementary, to Principal, full time, 225 day employment term, Nutter Fort Intermediate, effective August 6, 2008

B. Scott Hage

From Assistant Principal, full

time, Big Elm Elementary to
Assistant Principal, full time,
215 day employment term,
Washington Irving Middle,
effective August 6, 2008

Board of Education Memo #28-8

August 5, 2008

II. SERVICE PERSONNEL RECOMMENDATIONS:

A. Employments:

Michael D. Russell

Bus Operator, bus #218, full
time, 200 day employment term,
six hour run to include Margaret,
Wyatt, Rt 3 and Shinnston areas
to various Harrison County
schools, schedule subject to
change, bus located at Shinnston,
Transportation Department,
effective August 21, 2008

B. Temporary Employment:

Joseph Phares

Bus Operator, bus #111, full
time, 200 day employment term,
six hour run to include Stouts
Run, Birds Run, Rt 57, Rt 20,
Stonewood and Clarksburg areas,
schedule subject to change, bus
located at Nutter Fort,

Transportation Department,
effective August 21, 2008 and
continue until the return of the
regular employee

C. Resignations:

Lisa M. Hayes

Special Education Aide IV/Sign
Language Interpreter, full time,
Bridgeport High, effective August
20, 2008, will return to the
substitute aide and sign language
interpreter list

D. Transfer and Assign:

Angela S. Ammons

From Secretary II/Accountant II,
full time, 215 day employment
term, Johnson Elementary, to
Secretary IIIA, full time, 210
day employment term, effective
August 13, 2008, Special Services
Department, Gore Annex

Kimberly K. Hawkins

From Cook II, half time, Adamston
Elementary, to Cook II, full
time, 200 day employment term,
must be able to lift up to fifty
pounds, Lumberport Middle,
effective August 21, 2008

Board of Education Memo #28-9

August 5, 2008

II. SERVICE PERSONNEL RECOMMENDATIONS:

D. Transfer and Assign: (continued)

Tiffany L. Carpenter

From Cafeteria Manager/Cook III,
full time, West Milford
Elementary, to Cook II, half
time, 200 day employment term,
must be able to lift up to fifty
pounds, Lost Creek Elementary,
effective August 21, 2008

Vicky Griffin

From Cafeteria Manager/Cook III,
full time, Adamston Elementary,
to Cafeteria Manager/Cook III,
full time, 200 day employment
term, must be able to lift up to
fifty pounds, Lumberport Middle,
effective August 21, 2008

Jeanne L. Dilley

From Supervisory Special
Education Aide IV/Autism Mentor,
full time, Bridgeport High, to
Special Education Aide IV, full
time, 200 day employment term,
Robert C. Byrd High, effective
August 21, 2008

Kim Markley From Supervisory Kindergarten Aide IV, full time, Simpson Elementary, to Special Education Aide IV, full time, 200 day employment term, itinerant schedule, Nutter Fort Primary/Intermediate, effective August 21, 2008

Kelly L. Marple From Special Education Aide II, full time, Nutter Fort Primary to Kindergarten Aide II, full time, 200 day employment term, Nutter Fort Primary, effective August 21, 2008

Philip J. Lott From Custodian III, full time, 200 day employment term, Robert C. Byrd High to Custodian III, full time, 200 day employment term, 8am to 4pm, Monday through Friday, Lincoln High, effective August 21, 2008

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August 5, 2008

II. SERVICE PERSONNEL RECOMMENDATIONS:

D. Transfer and Assign: (continued)

Melissa S. West From Custodian III/Groundsman, full time, 200 day employment term, Robert C. Byrd High, to Custodian III/Groundsman, full time, 200 day employment term, 1am to 9am, Monday through Friday, Robert C. Byrd High, effective August 21, 2008

John Elbert From Bus Operator, full time, Transportation Department, to Bus Operator, bus #55T, full time, 200 day employment term, six hour run to include Jack's Run, Little Jack's Run, Glen Falls, Arlington and North View areas to various Harrison County schools, schedule subject to change, bus located at Gore, Transportation Department, effective August 21, 2008

Timothy Bunch From Bus Operator, full time, Transportation Department to Bus Operator, bus #93, full time, 200 day employment term, six hour run to include Turtle Tree Fort, Jarvisville Road, Shaw's Run,

Sycamore Hill and Wolf Summit areas to various Harrison County schools, schedule subject to change, bus located at Bristol, Transportation Department, effective August 21, 2008

Carolyn Hyre

From Bus Operator, full time, Transportation Department, to Bus Operator, bus # 63T, full time, 200 day employment term, six hour run to include Rosebud, Oakmound, Liberty Street, Clarksburg and Nutter Fort areas to various Harrison County schools, schedule subject to change, bus located at Nutter Fort, Transportation Department, effective August 21, 2008

E. Permission to Create:

1.0 Bus Operator

Transportation Department

1.0 Bus Monitor Aide

Transportation Department

Board of Education Memo #28-11

August 5, 2008

II. SERVICE PERSONNEL RECOMMENDATIONS:

E. Permission to Create: (continued)

1.0 Aide II

Pre-School Program, Nutter Fort Primary

1.0 Supervisory Special Education Aide II/Autism Mentor

Itinerant schedule, Big Elm Elementary

1.0 Secretary IIIA

Thirty-five (35) days maximum, as needed, Title I Office, effective August 25, 2008 through January 31, 2009

Board of Education Memo #28-12

August 5, 2008

III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments:

Sandra P. Knoblock	Supervisory Special Education Aide IV/Autism Mentor, as needed for practice and event schedule, including but not limited to band, Bridgeport High, effective July 1, 2008 through June 30, 2009
Constanza S. Baker	Supervisory Special Education Aide IV/Braille Specialist, as needed per practice and event schedule, including but not limited to band, Liberty High, effective July 1, 2008 through June 30, 2009
Michelle S. Allen	Work Based Learning Coordinator, Liberty High, effective August 21, 2008
Staci E. Nutter	Assistant Varsity Cheerleader Coach, Robert C. Byrd High, effective August 6, 2008
Ashley Thorpe	Head Varsity Cheerleader Coach, Robert C. Byrd High, effective for the 2008-09 school term only, SSAC
Richard D. Flanigan	Assistant Wrestling Coach, South Harrison High, effective for the 2008-09 school term only, pending completion of SSAC certification
Susan D. Jabbour	Breakfast duty, forty (40)

minutes per day and Lunch duty,
thirty (30) minutes per day,
Bridgeport Middle, effective
August 21, 2008

David W. Decker

Athletic Director, Lumberport
Middle, effective August 6, 2008

Amy Jo Young

Special Education Team Leader,
South Harrison Middle, effective
August 21, 2008

Christopher S. Underwood

Yearbook Sponsor, South Harrison
Middle, effective August 21, 2008

Sharon McDonald

Sixth Grade Team Leader,
Washington Irving Middle,
effective August 21, 2008

Board of Education Memo #28-13

August 5, 2008

III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments: (continued)

Degee L. Warne

Choral Director, Washington
Irving Middle, effective August
21, 2008

Rebecca A. Britton

School Webmaster, Lumberport
Elementary, effective August 21,
2008

Marsha D. Folio

PreK-2 Team Leader, Lumberport
Elementary, effective August 21,
2008

Rebecca L. Rogers

Choir Director, Salem Elementary,
effective August 21, 2008

Deborah L. Posey

K-2 Team Leader, West Milford
Elementary, effective August 21,
2008

Shannon Lopez

Danceline Sponsor, Lumberport
Middle, effective August 6, 2008

B. Resignations:

Adam J. Iquinto

Assistant Football Coach,
Washington Irving Middle,
effective July 21, 2008

Janet I. Pratt

Building Level Network
Administrator, Norwood
Elementary, effective August 5,
2008

Cheri R. Chenoweth

Head Swim Coach, South Harrison
High, effective August 5, 2008

Susan Jabbour

Breakfast duty, thirty (30)
minutes per day, Washington
Irving Middle, effective August

21, 2008, due to transfer

C. Permission to Revise Contracts:

Rose Hosea	ESL Tutor, Summer Program, 15 hours maximum, itinerant schedule, effective August 4-21, 2008, Harrison County schools
Kristie Galindo	ESL Tutor, Summer Program, 15 hours maximum, itinerant schedule, effective August 4-21, 2008, Harrison County schools

Board of Education Memo #28-14

August 5, 2008

III. EXTRA CURRICULAR RECOMMENDATIONS:

C. Permission to Revise Contracts: (continued)

Annita Ward	ESL Tutor, Summer Program, 15 hours maximum, itinerant schedule, effective August 4-21, 2008, Harrison County schools
Amy Quinn	ESL Tutor, Summer Program, 15 hours maximum, itinerant schedule, effective August 4-21, 2008, Harrison County schools
Robert Shaffer	Custodian III, increase summer contract two (2) hours per day to meet the needs of the Special Education Extended Year Program, to be paid through IDEA Federal Grant, effective July 14, 2008 through August 1, 2008

D. Volunteer Coach:

Jamie Howser	Girl's Soccer Program, Bridgeport High, effective for the 2008-09 school term only
Thaddeus J. Hill	Boy's Soccer Program, Robert C. Byrd High, effective for the 2008-09 school term only

