

Board of Education Memo #90-08-09

TO: Members, Harrison County Board of Education
FROM: Susan Lee Collins, Superintendent
SUBJECT: Personnel Matters

Attached are the personnel recommendations for Professional and Service Personnel for the meeting September 22, 2008.

I respectfully request your approval of these recommendations.

JHM/sjs

Board of Education Memo #90-2

September 22, 2008

I. PROFESSIONAL RECOMMENDATIONS:

A. Employment:

Stephanie J. Richards

Speech Language Pathologist, full time, 200 day employment term, itinerant schedule, Harrison County schools, effective September 29, 2008, pending receipt of certification, (according to provisions WV Code 18A-3-2), see attachment

Anna Conch

Substitute Teacher

Amanda Toompas

Substitute Teacher, pending receipt of certification, (according to provisions WV Code 18A-3-2), see attachment

B. Permission to Waive Planning Period:

Eniko Pfunder

Spanish Teacher, waive planning period for instruction, to accommodate additional students, Bridgeport High, effective for the first semester of the 2008-09 school term only

Amber Davis

Art Teacher, waive planning period for instruction, to accommodate additional students, Bridgeport High, effective for the 2008-09 school term only

C. Permission to Appoint:

Lindy Bennett

Assistant Superintendent, full time, 240 day employment term, Central Office, effective September 23, 2008

Board of Education Memo #90-3

September 22, 2008

II. SERVICE PERSONNEL RECOMMENDATIONS:

A. Employment:

Wendy Stein	Secretary II/Accountant II, full time, 220 day employment term, Nutter Fort Intermediate, effective September 23, 2008
Martha Salerno	Special Education Aide II, full time, 200 day employment term, Big Elm Elementary, effective September 29, 2008
Semet Lemasters	Bus Operator, bus #218, full time, 200 day employment term, six hour run to include Margaret, Wyatt, RR 3 and Shinnston areas to various Harrison schools, schedule subject to change, bus located at Shinnston Terminal, Transportation Department, effective September 29, 2008

B. Temporary Employment:

Devin Griffin	Bus Operator, bus #111, full time, 200 day employment term, six hour run to include Stout's Run, Birds Run, RR 57, RR 20, Stonewood and Clarksburg areas to various Harrison County schools, schedule subject to change, bus located at Nutter Fort, Transportation Department, effective September 29, 2008 and continue until the return of the regular employee
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C. Transfer and Assign:

Toni Tenda	From Supervisory Special Education Aide IV/Autism Mentor, full time, Adamston Elementary, to Special Education Aide IV, full time, 200 day employment term, Bridgeport Middle, effective for the 2009-10 school term
Rhonda Southern	From Special Education Aide III, full time, itinerant schedule, Bridgeport High, to Kindergarten Aide III, full time, 200 day employment term, Salem Elementary, effective for the 2009-10 school term

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September 22, 2008

II. SERVICE PERSONNEL RECOMMENDATIONS:

C. Transfer and Assign: (continued)

Geneva Cochran	From Special Education Aide III, full time, Wilsonburg Elementary, to Kindergarten Aide III, full
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time, 200 day employment term, Wilsonburg Elementary, effective September 29, 2008

Sharon L. Cunningham

From Supervisory Pre-School Aide II, full time, Lumberport Elementary, to Bus Monitor Aide II, Bus 11-H, full time, 6½ hour run to include transporting various special needs students to and from various areas in Harrison County to various Harrison County schools, schedule subject to change, bus located at Gore, Transportation Department, effective September 29, 2008

Catherine M. Walker

From Cook II, full time, Liberty High, to Cook II, full time, 200 day employment term, must be able to lift up to fifty pounds, Adamston Elementary, effective September 29, 2008

Randy Revels

From Cook II, full time, Lumberport Elementary, to Cook II, full time, 200 day employment term, must be able to lift up to fifty pounds, Lumberport Middle, effective September 29, 2008

John R. Smith

From Custodian III, full time, Robert C. Byrd High, to Custodian III, full time, 200 day employment term, 12am to 8am, Tuesday through Saturday, Robert C. Byrd High, effective September 30, 2008

Anthony Holyfield

From Custodian III, full time, Lincoln High, to Custodian III, full time, 200 day employment term, 12pm to 8pm, Monday through Friday, Washington Irving Middle, effective September 29, 2008

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September 22, 2008

II. SERVICE PERSONNEL RECOMMENDATIONS:

D. Temporary Transfer and Assign:

Pamela Gemondo

From Cook II, half time, South Harrison High, to Cook II, full time, 200 day employment term, must be able to lift up to fifty pounds, Lincoln High, effective September 29, 2008 through January 2009

E. Permission to Reclassify:

Pamela Harmer

From Secretary II/Accountant II,
to Secretary III/Accountant II,
Lumberport Middle, effective
August 25, 2008

ADDENDUM

Board of Education Memo #90-6

September 22, 2008

I. PROFESSIONAL RECOMMENDATIONS:

A. Retirement:

Marsha H. Felosa

Fourth Grade Teacher, full time,
Big Elm Elementary, effective
September 18, 2008

II. EXTRA CURRICULAR RECOMMENDATIONS:

A. Permission to Create:

1.0 Music Teacher

Extended Day P.R.O.M.I.S.E.

Program, 2:50pm to 4:40pm, Monday through Thursday, 110 hours maximum, effective September, 23, 2008 and ending on or before May 30, 2009, Nutter Fort Primary. Funded through McKinney-Vento Homeless Grant

1.0 Program Administrator/
Computer Teacher

Extended Day P.R.O.M.I.S.E. Program, 2:50pm to 4:50pm, Monday through Thursday, effective September 23, 2008 and ending on or before June 30, 2009, 270 hours maximum including program startup and post reporting work responsibilities, Nutter Fort Primary. Funded through McKinney-Vento Homeless Grant

1.0 Elementary K-6 Teacher
Computer Teacher

Extended Day P.R.O.M.I.S.E. Program, 2:50pm to 4:50pm, Monday through Thursday, effective September 23, 2008 and ending on or before May 30, 2009, 238 hours maximum, Nutter Fort Primary. Funded through McKinney-Vento Homeless Grant

1.0 Program Administrator

Extended Day Learning Corner P.R.O.M.I.S.E., effective September 23, 2008 and ending on or before June 30, 2009, 4:50pm to 5:50pm, maximum of 135 hours, Nutter Fort Primary. Funded through Safe and Drug Free Communities Grant

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September 22, 2008

II. EXTRA CURRICULAR RECOMMENDATIONS:

A. Permission to Create:

3.0 Elementary Teachers

Extended Day Learning Corner P.R.O.M.I.S.E., effective September 23, 2008 and ending on or before May 30, 2009, 2:50pm to 4:50pm, Monday through Thursday, 238 hours maximum, Nutter Fort Primary, Funded through Safe and Drug Free Communities Grant