

Board of Education Memo #55-08-09

TO: Members, Harrison County Board of Education  
FROM: Susan Lee Collins, Superintendent  
SUBJECT: Personnel Matters

Attached are the personnel recommendations for Professional and Service Personnel for the meeting September 2, 2008.

I respectfully request your approval of these recommendations.

JHM/sjs

Board of Education Memo #55-2

September 2, 2008

I. PROFESSIONAL RECOMMENDATIONS:

A. Employments:

Amy E. Vandergrift	Substitute Teacher
Kevin S. Pumphrey	Substitute Teacher
Aprilyn C. Randolph	Substitute Teacher
Hannah J. Bland	Substitute Teacher
Judy Hagedorn-Caton	Substitute Teacher

B. Retirement:

Judy Hagedorn-Caton	Teacher of Mentally Impaired, full time, North View Elementary, effective August 21, 2008
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C. Resignation:

Melinda M. Brown	Math Teacher, full time, Lincoln High, effective August 21, 2008
Kathryn Busdeker	Fourth Grade Teacher, full time, West Milford Elementary, effective August 25, 2008

D. Transfer and Assign:

Tonya Posey	From Fourth Grade Teacher, full time, Nutter Fort Intermediate to Elementary Teacher with emphasis on Science, full time, 200 day employment term, Washington Irving Middle, effective August 22, 2008, prior approval by board
Shannon Gaskins	From Pre-School Teacher, full time, Nutter Fort Primary (Glen Elk Center) to Kindergarten Teacher, full time, 200 day employment term, Wilsonburg Elementary, effective August 22 2008, prior approval by board
Bernadette Rush	From Speech Pathologist, full time, itinerant schedule, Harrison County schools, to Lead Therapist, full time, 220 day employment term, Central Office, effective September 8, 2008

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September 2, 2008

I. PROFESSIONAL RECOMMENDATIONS:

D. Transfer and Assign: (continued)

Lori A. Scott From Physical Science/Biology Teacher, full time, Lincoln High, to Assistant Principal, full time, 215 day employment term, Lumberport Middle, effective September 3, 2008

JoDee K. Foster From Reading Teacher, full time, Mountaineer Middle, to Assistant Principal, full time, 215 day employment term, Nutter Fort Intermediate, effective September 3, 2008

E. Remove from Transfer and Place:

Karen Reese To Pre-School Teacher, full time, 200 day employment term, Nutter Fort Primary (Glen Elk Center), effective for the 2008-09 school term only, prior approval by board

Amy Reinhart To Kindergarten Teacher, full time, 200 day employment term, North View Elementary, effective for the 2008-09 school term only, prior approval by board

F. Remove from Transfer and Assign as Itinerant:

Stacey DeMotto From Teacher of Learning Disabilities/Mentally Impaired, full time, Nutter Fort Intermediate to Teacher of Learning Disabilities/Mentally Impaired, full time, Nutter Fort Intermediate/Primary, effective August 21, 2008

G. Remove from Transfer and Reassign with Schedule Change:

Sharon S. Stutler DCT Teacher, South Harrison High, effective July 29, 2008

Mary K. Maxwell DCT Teacher, Robert C. Byrd High, effective July 29, 2008

Sharon K. Cole DCT Teacher, Lincoln/Liberty High, effective July 29, 2008

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I. PROFESSIONAL RECOMMENDATIONS:

G. Remove from Transfer and Reassign with Schedule Change:

Trina L. Runner DCT/Business Education Teacher, Bridgeport High, effective July 29, 2008

H. Request for Leave:

I. Permission to Waive Planning Period:

Robert Hawkins

Social Studies Teacher, will waive planning period for compensation to cover ISS, every other day, effective for the 2008-09 school term only, Lincoln High

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September 2, 2008

I. PROFESSIONAL RECOMMENDATIONS:

J. Permission to Compensate:

Kimberly Olivio

Substitute Gifted Teacher, compensate travel, planning and fifteen (15) minutes lunch, in order to serve two schools throughout the year, Washington Irving Middle/Mountaineer Middle, effective until position can be

posted and filled, but not to  
exceed the 2008-09 school term

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II. SERVICE PERSONNEL RECOMMENDATIONS:

A. Remove from Transfer and Place:

Crystal McIntire

To Kindergarten Aide IV, full  
time, Nutter Fort Primary,  
effective August 25, 2008 and  
continue until position can be  
posted and filled

B. Permission to Reclassify:

Rick Stout

From Cook I to Cook II, Johnson  
Elementary, effective May 21,  
2008

C. Request for Leave:

D. Permission to Create:

1.0 Kindergarten Aide	Wilsonburg Elementary
1.0 Special Education Aide	Bridgeport Middle

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III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments:

Jan Frenzel	LiveGrades Coordinator, Harrison County schools, effective September 3, 2008
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B. Resignations:

Melinda M. Brown	After School Detention Teacher, Work Based Learning Coordinator, High Schools That Work Coordinator and Academic Coach, Lincoln High, effective August 21, 2008
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Meredith Hill	Choral Director, Bridgeport
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	Middle, effective August 15, 2008
Debra J. Bedell	Lunch duty, thirty (30) minutes per day, shared with another employee, North View Elementary, effective August 20, 2008
Alison DeMaria	Building Level Network Administrator, Nutter Fort Intermediate, effective August 20, 2008
Jacqueline R. Shaver	Lunch duty, thirty (30) minutes per day, Nutter Fort Intermediate, effective August 22, 2008
Thomas L. Hunter	Lunch duty, thirty (30) minutes per day, shared with another employee, Lincoln High, effective August 26, 2008
Sonia Parks	Lunch duty, thirty (30) minutes per day shared, North View Elementary, effective August 21, 2008
Homer L. Sandy	Bus Operator, two hour mid day run, Transportation Department, effective August 25, 2008
C. Volunteer Coach:	
Darlean Southern	Danceline Program, Mountaineer Middle, effective for the 2008-09 school term only

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III. EXTRA CURRICULAR RECOMMENDATIONS:

C. Volunteer Coach: (continued)

Haleigh Holtz	Volleyball Program, Mountaineer Middle, effective for the 2008-09 school term only
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D. Permission to Create:

2.0 Bus Operators	West Milford Elementary Project Issac, two hour supplemental run, to start at 5pm, effective September 15, 2008 through May 14, 2009, Transportation Department
2.0 Bus Operators	Washington Irving Middle Project Issac, two hour supplemental run to start at 4:45pm, effective September 15, 2008 through May 14, 2009, Transportation

	Department
2.0 Bus Operators	Nutter Fort Elementary Project Issac, two hour supplemental run to start at 4:45pm, effective September 15, 2008 through May 14, 2009, Transportation Department
3.0 Elementary Teachers	Panther Pride Extended Day Program, September 8, 2008 through May 8, 2009, flexible schedule as per need of students/staff, not to exceed 1 hour per week, 32 hours maximum, \$25.00 per hour, Adamston Elementary
1 - Third Grade	
1 - Fourth Grade	
1 - Fifth Grade	
2.0 Substitute Teachers	Panther Pride Extended Day Program, as needed only, effective September 8, 2008 through May 8, 2009, Adamston Elementary
1.0 Teacher/Reading Specialist	North View Extended Day Program, Monday through Thursday, 7:10am to 7:40am, 96 hours maximum, effective October 13, 2008 through May 7, 2009, Adamston Elementary

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III. EXTRA CURRICULAR RECOMMENDATIONS:

D. Permission to Create: (continued)

1.0 First/Second Grade Teacher	North View Extended Day Program, Monday through Thursday, 7:10am to 7:40am, 96 hours maximum, effective October 13, 2008 through May 7, 2009, Adamston Elementary
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E. Permission to Abolish:

High Schools That Work Coordinator      Lincoln High

F. Permission to Adopt Revised Job Description:

Wellness Facilitator, see attachment

G. Permission to Post:

1.0 Wellness Coordinator/Coach	
23.0 Wellness Facilitators	One per school

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IV. OTHER:

Parent Volunteers, Drivers and Chaperones, see file