

Board of Education Memo #55-08-09

TO: Members, Harrison County Board of Education
FROM: Susan Lee Collins, Superintendent
SUBJECT: Personnel Matters

Attached are the personnel recommendations for Professional and Service Personnel for the meeting September 2, 2008.

I respectfully request your approval of these recommendations.

JHM/sjs

Board of Education Memo #55-2

September 2, 2008

I. PROFESSIONAL RECOMMENDATIONS:

A. Employments:

Substitute Teacher

Substitute Teacher

Substitute Teacher

Substitute Teacher

Substitute Teacher

B. Retirement:

Teacher of Mentally Impaired,
full time, North View Elementary,
effective August 21, 2008

C. Resignation:

Math Teacher, full time, Lincoln
High, effective August 21, 2008

Fourth Grade Teacher, full time,
West Milford Elementary,
effective August 25, 2008

D. Transfer and Assign:

To Elementary Teacher with
emphasis on Science, full time,
200 day employment term,
Washington Irving Middle,
effective August 22, 2008, prior
approval by board

To Kindergarten Teacher, full
time, 200 day employment term,
Wilsonburg Elementary, effective
August 22, 2008, prior approval
by board

Board of Education Memo #55-3

September 2, 2008

I. PROFESSIONAL RECOMMENDATIONS:

D. Transfer and Assign: (continued)

To Lead Therapist, full time, 220 day employment term, Central Office, effective September 8, 2008

Assistant Principal, full time, 215 day employment term, Lumberport Middle, effective September 3, 2008

Assistant Principal, full time, 215 day employment term, Nutter Fort Intermediate, effective September 3, 2008

E. Remove from Transfer and Place:

To Pre-School Teacher, full time, 200 day employment term, Nutter Fort Primary (Glen Elk Center), effective for the 2008-09 school term only, prior approval by board

To Kindergarten Teacher, full time, 200 day employment term, North View Elementary, effective for the 2008-09 school term only, prior approval by board

F. Remove from Transfer and Assign as Itinerant:

to Teacher of Learning Disabilities/Mentally Impaired, full time, Nutter Fort Intermediate/Primary, effective August 21, 2008

G. Remove from Transfer and Reassign with Schedule Change:

DCT Teacher, South Harrison High, effective July 29, 2008

DCT Teacher, Robert C. Byrd High, effective July 29, 2008

DCT Teacher, Lincoln/Liberty High, effective July 29, 2008

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September 2, 2008

I. PROFESSIONAL RECOMMENDATIONS:

G. Remove from Transfer and Reassign with Schedule Change:

DCT/Business Education Teacher, Bridgeport High, effective July 29, 2008

H. Request for Leave:

I. Permission to Waive Planning Period:

Social Studies Teacher, will waive planning period for compensation to cover ISS, every other day, effective for the 2008-09 school term only, Lincoln High

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September 2, 2008

I. PROFESSIONAL RECOMMENDATIONS:

J. Permission to Compensate:

Substitute Gifted Teacher, compensate travel, planning and fifteen (15) minutes lunch, in order to serve two schools throughout the year, Washington Irving Middle/Mountaineer Middle,

effective until position can be posted and filled, but not to exceed the 2008-09 school term

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September 2, 2008

II. SERVICE PERSONNEL RECOMMENDATIONS:

A. Remove from Transfer and Place:

To Kindergarten Aide IV, full time, Nutter Fort Primary, effective August 25, 2008 and continue until position can be posted and filled

B. Permission to Reclassify:

From Cook I to Cook II, Johnson Elementary, effective May 21,

C. Request for Leave:

D. Permission to Create:

1.0 Kindergarten Aide

Wilsonburg Elementary

1.0 Special Education Aide

Bridgeport Middle

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III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments:

LiveGrades Coordinator, Harrison
County schools, effective
September 3, 2008

B. Resignations:

After School Detention Teacher,
Work Based Learning Coordinator,
High Schools That Work
Coordinator and Academic Coach,
Lincoln High, effective August
21, 2008

Choral Director, Bridgeport
Middle, effective August 15, 2008

Lunch duty, thirty (30) minutes per day, shared with another employee, North View Elementary, effective August 20, 2008

Building Level Network Administrator, Nutter Fort Intermediate, effective August 20, 2008

Lunch duty, thirty (30) minutes per day, Nutter Fort Intermediate, effective August 22, 2008

Lunch duty, thirty (30) minutes per day, shared with another employee, Lincoln High, effective August 26, 2008

Lunch duty, thirty (30) minutes per day, North View Elementary, effective August 21, 2008

Bus Operator, two hour mid day run, Transportation Department, effective August 25, 2008

C. Volunteer Coach:

Danceline Program, Mountaineer Middle, effective for the 2008-09 school term only

Volleyball Program, Mountaineer Middle, effective for the 2008-09 school term only

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III. EXTRA CURRICULAR RECOMMENDATIONS:

D. Permission to Create:

2.0 Bus Operators

West Milford Elementary Project Issac, two hour supplemental run, to start at 5pm, effective September 15, 2008 through May 14, 2009, Transportation Department

2.0 Bus Operators

Washington Irving Middle Project Issac, two hour supplemental run to start at 4:45pm, effective September 15, 2008 through May 14, 2009, Transportation Department

2.0 Bus Operators

Nutter Fort Elementary Project Issac, two hour supplemental run to start at 4:45pm, effective September 15, 2008 through May 14, 2009, Transportation

Department

3.0 Elementary Teachers	Panther Pride Extended Day Program, September 8, 2008 through May 8, 2009, flexible schedule as per need of students/staff, not to exceed 1 hour per week, 32 hours maximum, \$25.00 per hour, Adamston Elementary
1 - Third Grade	
1 - Fourth Grade	
1 - Fifth Grade	
2.0 Substitute Teachers	Panther Pride Extended Day Program, as needed only, effective September 8, 2008 through May 8, 2009, Adamston Elementary
1.0 Teacher/Reading Specialist	North View Extended Day Program, Monday through Thursday, 7:10am to 7:40am, 96 hours maximum, effective October 13, 2008 through May 7, 2009, Adamston Elementary
1.0 First/Second Grade Teacher	North View Extended Day Program, Monday through Thursday, 7:10am to 7:40am, 96 hours maximum, effective October 13, 2008 through May 7, 2009, Adamston Elementary

E. Permission to Abolish:

High Schools That Work Coordinator Lincoln High
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III. EXTRA CURRICULAR RECOMMENDATIONS:

F. Permission to Adopt Revised Job Description:

Wellness Facilitator

G. Permission to Post:

1.0 Wellness Coordinator/Coach

25.0 Wellness Facilitators One per school

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IV. OTHER:

Parent Volunteers, Drivers and Chaperones