

## MEMORANDUM

**TO:** Members, Harrison County Board of Education  
**FROM:** Susan Lee Collins, Superintendent  
**SUBJECT:** Special Meeting  
**DATE OF MEETING:** November 16, 2009

The Harrison County Board of Education will hold a special meeting at 5:00 p.m., Monday, November 16, 2009, in the auditorium of the board office, 408 E. B. Saunders Way, Clarksburg, W. Va.

The purpose of the meeting will be a:

- I. Work Session
  - A. ARRA Update
  - B. Scheduling Models
  - C. Energy Education
  - D. Board Goal Setting

SLC:trb