

Board of Education Memo #119-08-09

TO: Members, Harrison County Board of Education
FROM: Susan Lee Collins, Superintendent
SUBJECT: Personnel Matters

Attached are the personnel recommendations for Professional and Service Personnel for the meeting November 3, 2008.

I respectfully request your approval of these recommendations.

JHM/sjs

Board of Education Memo #119-2

November 3, 2008

I. PROFESSIONAL RECOMMENDATIONS:

A. Employments:

Holly B. McIntyre	Speech Language Pathologist, full time, itinerant schedule, 200 day employment term, Harrison County schools, effective November 17, 2008
Brian Fisher	Math 9-12 Teacher, full time, 200 day employment term, Lincoln High, effective upon release from Lewis County Schools
Emily Southern	Fourth Grade Teacher, full time, 200 day employment term, West Milford Elementary, effective November 10, 2008
Connie Epperly	Third Grade Teacher, full time, 200 day employment term, West Milford Elementary, effective November 10, 2008
Dana Quinones	Fourth Grade Teacher, full time, 200 day employment term, Big Elm Elementary, effective November 10, 2008
Abby Lee	First Grade Teacher, full time, 200 day employment term, Lumberport Elementary, effective November 10, 2008
Michele M. Griffith	Second Grade Teacher, full time, 200 day employment term, Nutter Fort Primary, effective November 10, 2008
Amber Michaels	Fourth Grade Teacher, full time, 200 day employment term, Nutter Fort Intermediate, effective November 10, 2008
Mary Beth Pierce	Teacher of Mentally Impaired/ Behavior Disorders with Autism, full time, 200 day employment term, Liberty High, effective November 10, 2008
Julie A. Smith	Substitute Teacher

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November 3, 2008

I. PROFESSIONAL RECOMMENDATIONS:

B. Resignations:

Nancy Dotson	Substitute Teacher, effective October 22, 2008
Rose A. Mazza	Substitute Teacher, effective October 21, 2008
Judy Eli	Consumer Sciences Teacher, half time, Bridgeport High, effective November 7, 2008
Tahsha L. Carpenter	Librarian, full time, Adamston Elementary, effective November 7, 2008

C. Permission to Revise Employment Date:

Stephanie Richards	Speech Language Pathologist, effective October 21, 2008
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D. Transfer and Assign:

Dawn Shields	From First Grade Teacher, full time, Big Elm Elementary to Kindergarten Teacher, full time, 200 day employment term, Johnson Elementary, effective November 10, 2008. Will not assume the position until the 2009-10 school term
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LaDonna Crabtree	From Cover Planning Period Teacher, half time, Wilsonburg Elementary, to Third Grade Teacher, full time, 200 day employment term, Wilsonburg Elementary, effective November 10, 2008. Will not assume the position until the 2009-10 school term
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Patricia Cezniak	From Teacher of Mentally Impaired, full time, Nutter Fort Intermediate, to Fourth Grade Teacher, full time, 200 day employment term, Nutter Fort Intermediate, effective November 10, 2008. Will not assume the position until the 2009-10 school term
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November 3, 2008

I. PROFESSIONAL RECOMMENDATIONS:

D. Transfer and Assign: (continued)

Sue A. McCue	From Gifted Teacher, full time, itinerant schedule, Bridgeport Middle, Lumberport Middle,
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Lincoln High, St. Mary's and Notre Dame, to Gifted Teacher, full time, 200 day employment term, itinerant schedule, Adamston Elementary based, effective November 10, 2008. Will not assume the position until the 2009-10 school term

Denise E. Propst

From Teacher of Learning Disabilities, full time, Mountaineer Middle, to Reading 6-8 Teacher, full time, 200 day employment term, Mountaineer Middle, effective November 10, 2008. Will not assume the position until the 2009-10 school term

Teia Henline

From Pre-School/Pre-School Special Needs Teacher, full time, itinerant schedule, Lost Creek Elementary and West Milford Elementary, to Pre-School Special Needs Teacher, full time, 200 day employment term, Nutter Fort Primary, effective November 10, 2008. Will not assume the position until the 2009-10 school term

E. Assign:

Nicole Foley

Reading/Language Arts Teacher, half time, 200 day employment term, in addition to current half time assignment for a full time assignment, Lumberport Middle, effective November 10, 2008

F. Permission to Waive Planning Period:

Kimberly Olivio

Substitute Kindergarten Teacher, request to waive planning period for compensation, to provide instruction because of overcrowding, Johnson Elementary, effective for the 2008-09 school term only

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II. SERVICE PERSONNEL RECOMMENDATIONS:

A. Employments:

Mary Jo Lanzy

Special Education Aide II, full time, 200 day employment term, Simpson Elementary, effective November 10, 2008

Sandra Gibson

Special Education Aide II/Braille Specialist, full time, 200 day

employment term, itinerant schedule, Salem Elementary, effective November 10, 2008 and continue for the remainder of the 2008-09 school term only

Debra Madurski

Special Education Aide IV, half time, 200 day employment term, AM schedule, itinerant schedule, Norwood Elementary, effective November 10, 2008

Tammy Romano

Pre-School Aide II, full time, 200 day employment term, Lumberport Elementary, effective November 10, 2008

B. Transfer and Assign:

Katrina K. Knight

From Supervisory Special Education Aide III/Autism Mentor, full time, Adamston Elementary, to Special Education Aide III, full time, 200 day employment term, Wilsonburg Elementary, effective November 10, 2008. Will not assume the position until the 2009-10 school term

Cara Hall

From Supervisory Special Education Aide IV/Autism Mentor, full time, Johnson Elementary, to Special Education Aide IV, full time, 200 day employment term, West Milford Elementary, effective November 10, 2008. Will not assume the position until the 2009-10 school term

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II. SERVICE PERSONNEL RECOMMENDATIONS:

B. Transfer and Assign: (continued)

Claudia Cain

From Supervisory Special Education Aide IV/Sign Language Interpreter, full time, Bridgeport High, to Special Education Aide IV/Sign Language Interpreter, full time, 200 day employment term, itinerant schedule, North View Elementary, effective November 10, 2008. Will not assume the position until the 2009-10 school term

Sheila Menendez

From Supervisory Special Education Aide IV/Autism Mentor, full time, Liberty High, to Special Education Aide IV, full time, 200 day employment term, itinerant schedule, Nutter Fort Primary/Intermediate, effective November 10, 2008. Will not assume the position until the 2009-10 school term

Sean Cain

From Custodian III, full time, 200 day employment term, Bridgeport High to Custodian III, full time, 200 day employment term, 2pm to 10pm, Monday through Friday, Johnson Elementary, effective November 10, 2008

William F. Grooms, Jr.

From Custodian III, full time, 200 day employment term, Nutter Fort Primary/Intermediate, to Custodian III, full time, 200 day employment term, 12am to 8am, Tuesday through Saturday, Lincoln High, effective November 11, 2008

Richard L. Hyre

From Custodian III, full time, 200 day employment term, South Harrison High, to Custodian III, full time, 200 day employment term, 12am to 8am, Thursday through Monday, Robert C. Byrd High, effective November 13, 2008

Linda P. Stalnaker

From Cook II, half time, Bridgeport High, to Cook II, full time, 200 day employment term, must be able to lift up to fifty pounds, Liberty High, effective November 10, 2008

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II. SERVICE PERSONNEL RECOMMENDATIONS:

B. Transfer and Assign: (continued)

Pamela M. Gemondo

From Cook II, half time, South Harrison High, to Cook II, full time, 200 day employment term, must be able to lift up to fifty pounds, Lumberport Elementary, effective November 10, 2008

C. Permission to Reassign:

Rebecca Mearns

From Special Education Aide IV, half time, Bridgeport High to Special Education Aide IV/Braille Specialist, full time, 200 day employment term, Washington Irving Middle, effective October

14, 2008 and continue until
position can be posted and filled

D. Permission to Reclassify:

Peggy Green

From Substitute Special Education
Aide to Substitute Supervisory
Special Education Aide,
Wilsonburg Elementary, effective
September 29, 2008 and continue
for the 2008-09 school term only

E. Permission to Create:

1.0 Special Education Aide/
Braille Specialist

Itinerant schedule, Washington
Irving Middle

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III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments:

Debra Rogers

Elementary Teacher, Extended Day
Program, three hours per week,
effective October 21, through
December 4, 2008 and January 13,
through February 12, 2009,
Johnson Elementary

Kellee Shuttleworth

Elementary Teacher, Extended Day
Program, three hours per week,
effective October 21, through
December 4, 2008 and January 13,
through February 12, 2009,
Johnson Elementary

Kay Burnett

Elementary Teacher, Extended Day
Program, three hours per week,
effective October 21, through
December 4, 2008 and January 13,
through February 12, 2009,

Johnson Elementary

Sheri Navarini	Elementary Teacher, Soaring Eagles Program, 7am to 7:30am, Monday through Thursday, effective March 3, through May 7, 2009, Lumberport Elementary
Kelly Burch	Elementary Teacher, Jump Start Program, 7am to 7:30am, Tuesday and Wednesday only, effective October 24, through December 18, 2008, Salem Elementary
Amanda Bailey	Elementary Teacher, Jump Start Program, 7am to 7:30am, Tuesday and Wednesday only, effective October 24, through December 18, 2008, Salem Elementary
Tonya Blackburn	Elementary Teacher, Terrific Tuesday Program, 3pm to 5:30pm, Tuesday only, effective January 13, through February 24, 2009, Norwood Elementary
Carolyn Guido	Elementary Teacher, Terrific Tuesday Program, 3pm to 5:30pm, Tuesday only, effective January 13, through February 24, 2009, Norwood Elementary

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III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments: (continued)

Lyndall Hathaway	Elementary Teacher, Terrific Tuesday Program, 3pm to 5:30pm, Tuesday only, effective January 13, through February 24, 2009, Norwood Elementary
Richard Kitzmiller	Elementary Teacher, Terrific Tuesday Program, 3pm to 5:30pm, Tuesday only, effective January 13, through February 24, 2009, Norwood Elementary
Jacci Smith	Elementary Teacher, Terrific Tuesday Program, 3pm to 5:30pm, Tuesday only, effective January 13, through February 24, 2009, Norwood Elementary
Jane Squires	Elementary Teacher, Terrific Tuesday Program, 3pm to 5:30pm, Tuesday only, effective January 13, through February 24, 2009, Norwood Elementary

Tammy Stalensky	Elementary Teacher, Terrific Tuesday Program, 3pm to 5:30pm, Tuesday only, effective January 13, through February 24, 2009, Norwood Elementary
Mikki Leatherman	Elementary Teacher, Terrific Tuesday Program, 3pm to 5:30pm, Tuesday only, effective January 13, through February 24, 2009, Norwood Elementary
Ethel M. Shorr	Teacher/Coordinator, Terrific Tuesday Program, 3pm to 5:30pm, Tuesday only, effective January 13, through February 24, 2009, Norwood Elementary
Stephanie Cross	Elementary Teacher, Leap Ahead Program, 2:30pm to 3pm, Monday through Friday, effective October 22, 2008 through May 15, 2009, Wilsonburg Elementary
Carla Sell	Elementary Teacher, Leap Ahead Program, 2:30pm to 3pm, Monday through Friday, effective October 22, 2008 through May 15, 2009, Wilsonburg Elementary

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III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments: (continued)

Ashleigh Randolph	Elementary Teacher, Leap Ahead Program, 2:30pm to 3pm, Monday through Friday, effective October 22, 2008 through May 15, 2009, Wilsonburg Elementary
Carol Curotz	Elementary Teacher, Leap Ahead Program, 2:30pm to 3pm, Monday through Friday, effective October 22, 2008 through May 15, 2009, Wilsonburg Elementary
Deborah Goff	Elementary Teacher, Leap Ahead Program, 2:30pm to 3pm, Monday through Friday, effective October 22, 2008 through May 15, 2009, Wilsonburg Elementary
Danielle Veltri	Title I Teacher, Title I Program, 3pm to 4pm, Monday through Thursday, effective October 22, 2008 through May 15, 2009, as funding permits, St. Mary's Elementary
Jeffrey Hamrick	Special Education Team Leader, Alternative Learning Center,

effective November 5, 2008

Tenisha Rhodes

Building Level Network
Administrator, Lincoln High,
effective November 5, 2008

Sharon Cole

School Webmaster, Lincoln High,
effective November 5, 2008

Viki McIntire

Breakfast duty, thirty (30)
minutes per day, Simpson
Elementary, effective November 5,
2008

Samantha Gould

Head Softball Coach, Washington
Irving Middle, effective November
5, 2008

Adam King

Wellness Facilitator, Big Elm
Elementary, effective November 5,
2008 through June 9, 2009

Allison McCullough

Lunch duty, thirty (30) minutes
per day, Big Elm Elementary,
effective September 8, 2008

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III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments: (continued)

Margaret Meathrell

Wellness Facilitator, Salem
Elementary, effective November 5,
2008 through June 9, 2009

Joan Reider

Substitute GED Examiner, Harrison
County schools, effective
November 5, 2008

Cari Levake

ESL Tutor, Harrison County
schools, effective November 5,
2008

Leroy B. Markley

Head Wrestling Coach, Bridgeport
High, effective for the 2008-09
school term only, SSAC

Melissa Willis

Special Education Aide/Autism
Mentor, bus/breakfast duty, one
hundred ten (110) minutes per
day, as needed, 7am to 8am and
2:30pm to 3:20pm, schedule
subject to change, Big Elm
Elementary, effective August 26,
2008 through June 9, 2009

Billie Ayers

Special Education Aide, bus duty,
twenty-five (25) minutes per day,
as needed, 2:45pm to 3:10pm,
schedule subject to change, Big
Elm Elementary, effective
September 9, 2008 through June

9, 2009

Janice Bailey

Special Education Aide, bus/academic duty, one hundred five (105) minutes per day, as needed, 6:40am to 8am and 2:30pm to 2:55pm, schedule subject to change, Liberty High, effective August 26, 2008 through June 9, 2009

Deborah Kinney

Special Education Aide/Braille Specialist, bus/academic duty, one hundred fifteen (115) minutes per day, as needed, 7:30am to 8am, and 2:30pm to 3:55pm, schedule subject to change, Liberty High, effective August 26, 2008 through June 9, 2009

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III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments: (continued)

Deborah Kurka

Special Education Aide/Interpreter, bus duty, fifty (50) minutes per day, as needed, 7:10am to 8am, schedule subject to change, Lost Creek Elementary, effective September 2, 2008 through June 9, 2009

James Johnson

Special Education Aide, bus duty, one hundred fifty (150) minutes per day, as needed, 7am to 8am and 2:30pm to 3:45pm, schedule subject to change, Mountaineer Middle, effective August 26, 2008 through June 9, 2009

Sharon Huffman

Special Education Aide/Autism Mentor, bus/breakfast duty, one hundred fifteen (115) minutes per day, as needed, 7:30am to 8am and 2:30pm to 3:15pm, schedule subject to change, Mountaineer Middle, effective August 26, 2008 through June 9, 2009

Barbara Davis

Special Education Aide/Autism Mentor, administer medications, thirty (30) minutes per day, as needed, 7:30am to 8am, schedule subject to change, Mountaineer Middle, effective August 26, 2008 through June 9, 2009

Stephanie Bramer

Special Education Aide, bus duty, one hundred twenty (120) minutes

per day, as needed, 7am to 8am and 2:30pm to 3:30pm, schedule subject to change, Robert C. Byrd High, effective August 26, 2008 through June 9, 2009

Debra Hawkinberry

Special Education Aide, bus duty, one hundred twenty (120) minutes per day, as needed, 7am to 8am and 2:30pm to 3:30pm, schedule subject to change, Robert C. Byrd High, effective August 26, 2008 through June 9, 2009

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III. EXTRA CURRICULAR RECOMMENDATIONS:

A. Employments: (continued)

Donna Sandy

Kindergarten Aide, bus duty, thirty (30) minutes per day, as needed, 2:30pm to 3pm, schedule subject to change, Lost Creek Elementary, effective September 2, 2008 through June 9, 2009

Carol S. Bennett

Special Education Aide, bus duty, one hundred twenty-five (125) minutes per day, as needed, 6:45am to 8am and 2:30pm to 3:20pm, schedule subject to change, South Harrison High, effective August 26, 2008 through June 9, 2009

Dayona Smith

Special Education Aide/LPN, medical care, one hundred five (105) minutes per day, as needed, 7am to 8am and 2:30pm to 3:15pm, schedule subject to change, Lumberport Elementary, effective August 26, 2008 through June 9, 2009

Rebecca Sendling

Special Education Aide, bus duty, fifty-five (55) minutes per day, as needed, 7:40am to 8am and 11:15am to 11:50am, schedule subject to change, Norwood Elementary, effective September 7, 2008 through June 9, 2009

Stephanie Folio

Kindergarten Aide, bus duty, forty-five (45) minutes per day, as needed, 2:30pm to 3:15pm, schedule subject to change, Simpson Elementary, effective September 22, 2008 through June

9, 2009

Sharon Childers

Pre-School Aide, bus duty, one hundred five (105) minutes per day, as needed, 6:35am to 7:50am and 2:30pm to 3pm, schedule subject to change, Wilsonburg Elementary, effective August 26, 2008 through June 9, 2009

B. Resignations:

Judy Eli

Head Volleyball Coach, Lincoln High, November 10, 2008

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III. EXTRA CURRICULAR RECOMMENDATIONS:

B. Resignations: (continued)

Tahsha L. Carpenter

Building Level Network Administrator, Adamston Elementary, effective November 7, 2008

C. Permission to Create:

1.0 Teacher

Three days per week, ninety (90) minutes per session, Clarksburg Mission, 3:30pm to 5pm, effective on or before November 19, 2008 and conclude on or before June 1, 2009, funded through LEA Title I Homeless Set Aside funds

1.0 Elementary Teacher

Learning Corner P.R.O.M.I.S.E., After School Program, Monday through Thursday, 2:50pm to 4:50pm, effective November 19, 2008 through May 30, 2009, Nutter Fort Primary

1.0 Special Education Aide

Bus duty, one hundred sixty (160) minutes per day as needed, 7am to 8am and 2:30pm to 3:50pm, schedule subject to change, effective August 26, 2008 through June 9, 2009, Nutter Fort Primary

1.0 Special Education Aide

Lunch duty, fifteen (15) minutes per day, as needed, 11:15am to 11:30am, schedule subject to change, effective August 26, 2008 through June 9, 2009, Johnson Elementary

1.0 Special Education Aide

Bus duty, ninety (90) minutes per day, as needed, 7am to 7:45am and 2:30pm to 3:15pm, schedule subject to change, effective August 26, 2008 through June 9, 2009, Lumberport Elementary

1.0 Kindergarten Aide	Bus Duty, fifty (50) minutes per day, as needed, 2:30pm to 3:20pm, schedule subject to change, effective August 26, 2008 through June 10, 2009, North View Elementary
1.0 Wrestling Coach	Lumberport Middle
1.0 Substitute GED Examiner	Harrison County schools
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III. EXTRA CURRICULAR RECOMMENDATIONS:

D. Permission to Change Schedule:

1.0 Special Education Aide	Bus duty, from forty-five (45) minutes per day to seventy (70) minutes per day, as needed, 6:50am to 8am, Washington Irving Middle, effective October 14, 2008 through June 9, 2009
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E. Volunteer Coach:

Jennifer Banko	Cheerleading Program, Washington Irving Middle, effective for the 2008-09 school term only
Rhea Dyer	Volleyball Program, Bridgeport High, effective for the 2008-09 school term only
Sarah Barratt	Swim Program, South Harrison High, effective for the 2008-09 school term only

F. Permission to Compensate: (see attachments)

Megan Dobbins	Lunch duty, 1 day, South Harrison Middle
Anne Allen	Lunch duty, 3 days, Salem Elementary
Courtney Garrett	Lunch duty, one day, Nutter Fort Primary
Kelly Allen	Substitute Teacher, half day, called in error, South Harrison High
Carrie Hodge	Substitute Teacher, half day, called in error, Lincoln High
David Brown	Electrician testing

IV. OTHER:

Parent Volunteers, Drivers and Chaperones, see attachments

