

Harrison County Professional Staff Development

Certificate of Attendance for Staff Development Sessions Not Proposed by the Harrison County CE Council

Use this form for all conference reports/training.

This is to certify that I attended the session described. (Please print or type legibly.)

Participant's Name _____

School _____

Session Title _____

Sponsoring Organization _____

Description of the Session: (Include in the description how the knowledge gained will be used to accomplish the goals of the school/county.)

Location _____ Date _____

Time _____ (Mark am or pm)

Presenter(s) Name _____

Notes:

1. Each event requires a separate certificate.
2. Attach proof of attendance.

Send all forms to **Professional Staff Development Council** @ County Office