

2010-2011  
HARRISON COUNTY PROFESSIONAL STAFF DEVELOPMENT

**TEACHER REQUEST FOR CONFERENCE FUNDING**

Funding is limited to \$500.00 which includes substitute pay, travel and all other expenses.

To be considered, this form must be filled out completely.  
All other Professional Staff Development Council rules apply.

Check Grade Level: \_\_\_\_\_K-2 \_\_\_\_\_3-5 \_\_\_\_\_6-8 \_\_\_\_\_9-12

Name: \_\_\_\_\_

School Location: \_\_\_\_\_ Email: \_\_\_\_\_

Title of Conference: \_\_\_\_\_

Date of Conference: \_\_\_\_\_ Location: \_\_\_\_\_

Substitute required: \_\_\_\_\_Yes \_\_\_\_\_No    Number of days if substitute is required: \_\_\_\_\_

Expenses:    Registration Fee: \_\_\_\_\_

                  Mileage: \_\_\_\_\_

                  Meals: \_\_\_\_\_

                  Lodging: \_\_\_\_\_

                  Substitute: \_\_\_\_\_ (Allow - \$132.00 per day)

If you have other funding sources, please list. \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Approved by council      \_\_\_\_\_ Denied by council

\_\_\_\_\_ Amount approved

Submit form to:  
Professional Staff Development Council @ the County Office