

**MEETING AGENDA  
UNITED TECHNICAL CENTER  
December 2, 2011 10:00 a.m.**

- I. CALL TO ORDER**
- II. DELEGATIONS**
- III. SPECIAL RECOGNITIONS**
- IV. DIRECTOR'S & STAFF REPORTS & ANNOUNCEMENTS**
  - Activities Calendar (1)
  - Enrollment report (2)
  - Information on special-needs students (3)
  - Ribbon Cutting Report (4)
  - Luncheon Invitation (5)
- V. NEW BUSINESS**
  - Approval of Meeting Minutes from November 2, 2011 (6)
  - Approval of Vendor Account Expenditures (7)
  - Approval of Budget Transfers & Supplements (8)
  - Approval of Council Dates (9)
- VI. OLD BUSINESS**
- VII. PERSONNEL**
  - Notification of Retirement---Ignatius Scott (10)
- VIII. BOARD MEMBER COMMENTS/DISCUSSION**
- IX. NEXT MEETING CONSIDERATION**
- X. ADJOURNMENT**